

**Minutes of Meeting
Board of Directors
Kaufman County Fresh Water Supply District No. 1-A**

April 2, 2020

The Board of Directors (the "Board") of Kaufman County Fresh Water Supply District No. 1-A (the "District") met in regular session by audio conference, open to the public, on Thursday, April 2, 2020 at 1:00 pm.

Mr. Ross Martin, General and Bond Counsel for the District, announced that the Meeting would be conducted by audio conference to mitigate the spread of COVID-19. Mr. Martin confirmed that Meeting participants would observe guidance provided by the Texas Attorney General's office to suspend certain requirements of the Texas Open Meetings Act. Mr. Martin next stated that (i) Notice of the Meeting was given in accordance with Chapter 551, Government Code, and Chapter 49, Texas Water Code, as amended by the Governor's Order and Attorney General's guidance; (ii) the Meeting was being conducted in a transparent and accessible manner; (iii) Meeting packets were distributed to all participants, and made available to the public; and (iv) the Meeting would be recorded and available for electronic distribution upon request.

The roll was called of the members of the Board to-wit:

Greg Leveling	President
Steve Mitchell	Vice President
William Rogers	Secretary
Michael Regan	Assistant Secretary
Ronald Sorenson	Assistant Secretary

All Directors were present by audioconference at the commencement of the meeting. The following individuals were also recorded as present: Mr. John Kissling, member of the Board of Directors of Kaufman County Fresh Water Supply District No. 1-B; Mr. Matt Scharmen, member of the Board of Directors of Kaufman County Fresh Water Supply District No. 1-C; Mr. Bryant Caswell, P.E., and Ms. Karena Hauter, P.E. of BGE, Inc. ("BGE"); Mr. Cameron Robinson, and Ms. Vaite Paavilainen of Inframark, LLC ("Inframark"); Ms. Kerry Tovery of Dye & Tovery, LLC ("D&T"); Mr. RL Lemke of Pillar Income Asset Management; and Mr. Ross Martin, attorney, and Ms. Genny Lutzel, paralegal, with Winstead PC.

1. Call to Order. The meeting was called to order at 1:05 p.m.
2. Public Comments and Communications. Director Leveling opened the meeting to public comment. Hearing none, Director Mitchell moved that the Board close the public comment session. Director Rogers seconded said motion, which carried unanimously.
3. Minutes of March 5, 2020 Board Meeting. Following a discussion, Director Rogers moved that the Board approve the Minutes of the March 5, 2020 Board of Directors meeting, as transcribed. Director Sorenson seconded said motion, which carried unanimously.

4. Engineer's Report. Ms. Hauter presented to and reviewed with the Board copies of an Engineer's Report prepared by BGE, a copy of which is attached hereto as Exhibit "A". Ms. Hauter reported on the status of construction projects within the District.

Ms. Hauter next recommended that the Board approve Pay Estimate No. 2 in the amount of \$126,304.20 from McKinnis Brothers Construction, Inc. for work performed on the regional lift station. Following a discussion, Director Mitchell moved that the Board approve Pay Estimate No. 2, as presented. Director Rogers seconded said motion, which carried unanimously.

Upon motion by Director Rogers, seconded by Director Mitchell, and unanimously carried, the Board accepted the Engineer's Report.

5. Developer's Report. Mr. Lemke report that four homes are now occupied within Kaufman County Fresh Water Supply District No. 1-D, and prospective homebuyers continue to visit model homes. Upon motion by Director Rogers, seconded by Director Sorenson, and unanimously carried, the Board accepted the Developer's report.
6. Interlocal Cooperation Agreement by and between the District and Walden Pond Fresh Water Supply District of Kaufman County for the provision of water and wastewater services. The Board deferred action on the matter.
7. Second Amendment to Joint Utility and Wholesale Allocation Agreement. No formal action was taken by Board.
8. Operator's Report. Mr. Robinson reviewed with the Board copies of an Operations Report prepared by Inframark, a copy of which is attached hereto as Exhibit "B". Next, Mr. Robinson reported (i) no water complaints; (ii) zero compliance issues; and (ii) a ratio of actual-to-permitted flow of 0.85 mgd. Following a discussion, Director Mitchell moved that the Board approve the Operator's report. Director Rogers seconded said motion, which carried unanimously.
9. Bookkeeping Report, Payment of Invoices, Current and Proposed Budget Matters, Bank Resolutions, and related Bookkeeping matters. Ms. Toverly reviewed with the Board copies of the Operating Expense Cash Report – General Fund and Joint Utility Facilities and Operations report prepared by D&T, copies of which are attached hereto as Exhibit "C". Following a discussion, Director Mitchell moved that the Board (i) approve the bookkeeper reports; and (ii) authorize payment of bills as listed thereon. Director Sorenson seconded said motion, which carried unanimously.
10. Authorize Bookkeeper to Disburse Funds Approved on the Bookkeeping Report Pursuant to Section 49.151, Texas Water Code. Mr. Martin discussed the matter with the Board, noting that pursuant to Section 49.151(a) Texas Water Code, the Board of Directors typically disburses funds by checks, draft, order, or other instruments signed by a majority of the Directors. Next, Mr. Martin stated that due to the current suspension of in-person meetings of political subdivisions such as the District, the Board may elect to authorize the bookkeeper to sign disbursements. Following a discussion, Director Sorenson moved that the Board authorize the bookkeeper to sign disbursements on behalf of the Board of

Directors of the District, noting that said authorization would terminate upon motion of the Board when the declared State of Disaster ceases. Director Regan seconded said motion, which carried unanimously.

11. Review and Acknowledge Correspondence from McCall Gibson Swedlund Barfoot PLLC (“McCall Gibson”) in connection with auditor services for fiscal year ending March 31, 2020. Mr. Martin discussed the matter with the Board, noting that McCall Gibson has provided notice of its intent to prepare an annual financial report for fiscal year ended March 31, 2020 under the terms of an evergreen audit engagement letter with the District dated February 7, 2019. Following a discussion, Director Sorenson moved that the Board authorize McCall Gibson to prepare an annual financial report for fiscal year ended March 31, 2020. Director Regan seconded said motion, which carried unanimously.
12. Tentative Date for Next Meeting. Upon motion duly made, seconded and unanimously carried, the Board scheduled the next meeting of the Board for Thursday, May 7, 2020 at 1:00 pm, location to be determined.

After noting that there was no further business to come before the Board, the meeting adjourned at 1:36 p.m.



/s/ William Rogers
Secretary