

**MINUTES OF THE MEETING  
OF THE  
BOARD OF SUPERVISORS**

THE STATE OF TEXAS §

COUNTY OF KAUFMAN §

KAUFMAN COUNTY FRESH WATER SUPPLY DISTRICT NO. 7 §

The Board of Supervisors (the “Board”) of Kaufman County Fresh Water Supply District No. 7 (the “District”) met in special session, open to the public, on the 31<sup>st</sup> day of March, 2020, by telephone conference to mitigate the spread of COVID-19 pursuant to the guidance provided by the Office of the Attorney General, whereupon the roll was called of the members of the Board, to-wit:

Barbara King	President
Patrick Loudon	Vice President
W. Garrett Wesp	Secretary
Dyane Powell	Treasurer/Assistant Secretary
Joshua Lane	Assistant Secretary

All members of the Board were present by telephone at the commencement of the meeting. Also present by telephone were Mr. Daniel Rawls of LJA Engineering, Inc. (“LJA”); Ms. Kathi Dye of Dye & Toverly, LLC; and Mr. Scott Eidman, attorney, and Ms. Amy Bieber, paralegal, each of Winstead PC.

The meeting was called to order at 12:03 p.m.

1. The Board called for public communications and comments. Hearing none, Supervisor King moved that the Board close the public comment section of the meeting. Supervisor Powell seconded said motion, which carried unanimously.

2. The Board next acknowledged receipt of the Minutes from January 7, 2020, Board of Supervisors meeting. Following a discussion, Supervisor King moved that the Board approve the Minutes as presented. Supervisor Lane seconded said motion, which carried unanimously

3. The Board next confirmed receipt of Election Advisory No. 2020-12 from the Texas Secretary of State’s Office (“SOS”) issued in response to the COVID-19 Disaster and various options available to political subdivisions in connection with the District’s previously called May 2, 2020 Elections. Mr. Eidman discussed the Advisory with the Board, notice that further guidance and communications from Kaufman County have all confirmed that Kaufman County will no longer be holding May 2, 2020, elections for entities within the county. As such, the District’s legal counsel is recommending that the District hold a May 2, 2020, election separate from Kaufman County at a polling location within the District. No formal action was taken by the Board.

4. The Board next considered an Amended Order Calling Election to Divide Kaufman County Fresh Water Supply District No. 7 into Two Districts for May 2, 2020, a copy of which is attached hereto at Exhibit "A". Mr. Eidman noted that the Amended Order sets out the same provisions and ballot as the original Order calling elections adopting by the Board on January 28, 2020, but sets out a new polling location and voting instructions to reflect the change to an independently-run election at a polling location within the District boundaries. Following a discussion, Supervisor King moved that the Board (i) approve the Amended Order as presented; and (2) authorize the District's legal counsel to distribute notice of the same as necessary or required. Supervisor Wesp seconded said motion, which carried unanimously.

5. At this time, Mr. Eidman noted that no additional relevant information has been received from the SOS; therefore, no formal action was taken by the Board.

6. In the absence of a developer representative, the Board deferred action on a developer's report.

7. The Board next recognized Ms. Dye, who presented to and reviewed with the Board copies of a bookkeeping report dated March 31, 2020, a copy of which is attached hereto as Exhibit "B". Following a discussion, Supervisor Powell moved that the Board (i) approve the bookkeeping report; (ii) authorize the payment of bills listed thereon and authorize the District's bookkeeper to distribute funds as approved on the bookkeeping report pursuant to Section 49.151, Texas Water Code; and (iii) ratify and approve preparation and filing of the District's 2019 Annual Financial Report by Dye & Toverly, LLC. Supervisor King seconded said motion, which carried unanimously. Supervisor King seconded said motion, which carried unanimously.

8. No additional action was taken by the Board with regard to distribution of funds.

9. The Board next recognized Mr. Rawls, who updated the Board with regard to engineering matters within the District and noted that the District's wastewater treatment plant permit is still pending with the Texas Commission on Environmental Quality. Mr. Rawls also noted that the District's engineers are working on finalizing plans for the division of the District via election. No formal action was taken by the Board.

There being no further business to conduct, Supervisor King moved that the meeting be adjourned at 12:15 p.m. Supervisor Lane seconded said motion, which carried unanimously. The Board adjourned until further call.

*[Signature Page Follows]*

APPROVED AND ADOPTED this 16<sup>th</sup> day of April, 2020.



/s/ W. Garrett Wesp

W. Garrett Wesp, Secretary

Board of Supervisors

Kaufman County Fresh Water Supply District No. 7