

MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

BRICKSTON MUNICIPAL UTILITY DISTRICT §

The Board of Directors (the "Board" or "Board of Directors") of Brickston Municipal Utility District (sometimes referred to herein as the "District") met in special session, open to the public, on the 4<sup>th</sup> day of February, 2021 by telephone conference to mitigate the spread of COVID-19 pursuant to the guidance provided by the Office of the Attorney General of the State of Texas, and the roll was called of the members of the Board of Directors, to-wit:

Charles E. Loy	President
Brad Beago	Vice President
Kitten R. Franks	Secretary
John H. Gurasich	Treasurer/Asst. Secretary
Jacqueline Laws	Asst. Secretary

All members of the Board were present at the commencement of the meeting. All directors present at the time a vote was taken voted on all items that came before the Board. Also present were Andy Barrett of Barrett & Associates, PLLC ("Barrett & Associates"); Kimberly Studdard, legal assistant, of Winstead PC ("Winstead"); Keith Young of Doucet & Associates, Inc. ("Doucet") and Justin Taack of Bott & Douthitt, PLLC ("Bott & Douthitt"). Also present were Chris Allen of RBC Capital Markets, the District's financial advisor, and Scott Miller and Danny Gilpin of Ranch Road Development, representing the owner and developer of the lands within the District, Texas Bridle Trails, LLC.

Kimberly Studdard explained a few guidelines for the telephone conference meeting regarding a request that each Board member confirm their name prior to making any motion or voting on such matters to ensure that the public record of the meeting would be heard and accurately recorded. Notification to the public was given that the meeting was being recorded. The meeting was then called to order, and evidence was presented that public notice of such meeting had been given as required by law.

1. The Board called for public communications and comments however, none being heard, the Board moved on to the next item of business.

2. The Board acknowledged receipt of the Minutes of Meeting of the Board of Directors conducted on March 12, 2020, and following a full review and upon motion by Director Franks, seconded by Director Beago and unanimously carried, the Board approved said Minutes as written.

3. Scott Miller representing the owner/developer of lands within the District summarized plans for development, noting a public meeting with regard to the District's proposed wastewater permit application had been held two weeks' prior and that comments had been received and were currently being addressed by the Texas Commission on Environmental Quality ("TCEQ"). Mr. Miller also noted that the developer representatives were working with the Texas Department of Transportation ("TxDOT") on a traffic analysis and report, and that they were working with the City of Elgin ("City") on plans for Phase 1.

4. With regard to an engineering update, Keith Young reminded the Board that they had previously authorized bidding for grading of Phase 1, but that due to COVID, awarding of any contracts has been temporarily placed on hold. With regard to the wastewater permit application currently under review by the TCEQ and the public meeting held for same, Mr. Young reiterated Mr. Miller's sentiments, noting they did receive some public comments regarding typical concerns surrounding any wastewater treatment plant. Additionally, Mr. Young noted the TCEQ would have 60-90 days to respond and that there was no action needed by the Board at this time.

5. The Board was then presented with a Wastewater Service Agreement between Texas Bridle Trails, LLC and the City and a related Joinder Agreement to said Wastewater Service Agreement, and after a brief discussion and upon motion by Director Beago, seconded by Director Franks, said Wastewater Service Agreement and related Joinder Agreement, and any filing or recording thereof, was unanimously approved by the Board.

6. The Board then reviewed a summary of the District's annual renewal of insurance and bonds, and Ms. Studdard noted the proposal reflected renewal of the District's usual directors' and officers' liability policy, directors' bond and crime bond, and that no additional coverages were added at this time. It was also noted that the premium would remain the same and that the developer would likely be paying said amount directly on behalf of the District. Upon motion by Director Beago, seconded by Director Franks, renewal of the District's existing policies was unanimously approved.

7. Justin Taack then presented the Board with a Cash Activity Report, noting items for consideration by the Board included payment of directors and vendors payments as well as bookkeeper's fees to date. Additionally, Mr. Taack noted a check had been cut for the insurance policy renewal. Upon motion by Director Franks, seconded by Director Loy and unanimously carried, said Cash Activity Report and the disbursement of checks in accordance therewith was approved.

8. The Board then discussed and confirmed there was no need to set a next meeting date at this time, and there being no further business to conduct, Director Franks moved that the meeting be adjourned, which motion was seconded by Director Beago, and unanimously approved, and the Board adjourned until further call.

APPROVED AND ADOPTED this 9<sup>th</sup> day of February, 2022.



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Kitten R. Franks, Secretary  
Board of Directors  
Brickston Municipal Utility District

