## Minutes of Meeting Board of Directors Kaufman County Fresh Water Supply District No. 1-D

## August 11, 2022

The Board of Directors (the "Board") of Kaufman County Fresh Water Supply District No. 1-D (the "District") met in special session by open to the public, on Thursday, August 11, 2022 at 12:00 p.m., at 2728 N. Harwood Street, Suite 500, Dallas, Texas 75201, an official meeting place outside the boundaries of the District. The roll was called of the members of the Board, to wit:

Alice D. Bittner President
Jenny Berry Woods Vice President
Heather Aubrey Baker Secretary

Kellye Teal Treasurer/Asst. Secretary
Neima Gas Assistant Secretary

All Directors were present at the commencement of the meeting with the exception of Director Bittner. The following individuals were also present: Mr. Andre Ayala of Hilltop Securities, Inc.; Ms. Alyssa Saccomen of McCall Gibson Swedlund Barfoot PLLC; Mr. RL Lemke, developer representative; Constable Jerry Kitchens; Mr. John Kissling of Kaufman County Fresh Water Supply District No. 1-B; Ms. Karena Hauter, P.E., and Ms. Leslie Madison, P.E. each of BGE, Inc.; Ms. Brandi Galindo of Dye & Tovery, LLC ("D&T"); Mr. Cameron Robinson and Ms. Stephanie Moore each of Inframark, LLC ("Inframark"); Mr. Ross Martin, attorney, and Ms. Genny Lutzel, paralegal, each with Winstead PC.

- 1. <u>Call to Order</u>. The meeting was called to order at 12:10 p.m.
- 2. <u>Public Comments and Communications</u>. Mr. Martin opened the meeting to public comment. Hearing none, Director Baker moved to close the public comment session. Director Woods seconded said motion, which carried unanimously.
- Audit Report for Fiscal Year Ended March 31, 2022. The Board recognized Ms. Saccomen at this time who summarized the draft audit report with the Board. Following a discussion, Director Baker moved that the Board (i) approve the Audit Report for fiscal year ended March 31, 2022, subject to final review by District counsel; (ii) authorize McCall Gibson to file same with the Texas Commission on Environmental Quality; and (iii) authorize District counsel to file the Report with the Texas State Comptroller. Director Teal seconded said motion, which carried unanimously.
- 4. <u>Minutes of July 7, 2022 Board meeting</u>. Following a discussion, Director Baker moved to approve the minutes as transcribed. Director Teal seconded said motion, which carried unanimously.
- 5. Patrol Activity Report. The Board recognized Constable Jerry Kitchens at this time who presented to and reviewed with the Board a copy of the July 2022 Report, attached hereto as Exhibit "A". Following a discussion, Director Gas moved to accept the patrol activity report. Director Baker seconded said motion, which carried unanimously.

- 6. <u>Communication Report</u>. Members of the Board discussed the need to update the District's website to address past requests to Triton Communications to add, delete or revise District Board Meeting notices, Board meeting dates and time; and contact information for District Counsel and utility provider. No formal action was taken by the Board.
- 7. <u>Financial Advisor Report</u>. The Board recognized Mr. Ayala at this time. No formal report was heard.
- 8. Confirm Receipt of 2022 certified tax roll; review tax rate recommendation; approve proposed tax rate for 2022; adopt Notice of Water District Hearing on Tax Rate, and authorize publication of same. Mr. Martin confirmed receipt of the 2022 tax roll, and recommended that the Board authorize Kaufman County to perform required tax rate calculations on behalf of the District for 2022 in accordance with Section 26.04 of the Texas Tax Code.

Next, Mr. Ayala presented to and reviewed with the Board the 2022 tax rate calculation and recommendation from Hilltop Securities, Inc. a copy of which is attached hereto as Exhibit "B". The total tax rate recommendation is \$1.00 per \$100 of net taxable value composed of a maintenance tax rate of \$0.5420 per \$100 of assessed valuation, and a debt service tax rate of \$0.4580 per \$100 of assessed valuation. Following a discussion, Director Gas moved that the Board (i) acknowledge receipt of the 2022 Tax Roll, and authorize Kaufman County to perform required tax rate calculations on behalf of the District; (ii) set the public hearing on the proposed 2022 tax rate for September 8, 2022 at 12:00 noon; and (iii) authorize publication of a Notice of Public Hearing on Tax Rate. Director Baker seconded said motion, which carried unanimously.

- 9. <u>Engineer's Report.</u> Ms. Hauter reviewed with the Board copies of an Engineer's Report, prepared by BGE, Inc., a copy of which is attached hereto as <u>Exhibit "C"</u>. Ms. Hauter summarized the status of construction projects currently underway within the District. Next, Ms. Hauter requested approval of construction plans for proposed school driveways to Falcon Way for the benefit of Forney ISD Elementary School #10. Following a discussion, Director Baker moved that the Board (i) approve the Engineer's Report; and (ii) authorize BGE to approve construction plans for the school driveways. Director Teal seconded said motion, which carried unanimously.
- 10. Operator's Report. Mr. Robinson presented to and reviewed with the Board copies of Operations and Maintenance Reports prepared by Inframark on behalf of the District and Kaufman County Fresh Water Supply District No. 1-A, copies of which are attached hereto as Exhibit "D". Following a discussion, Director Baker moved that the Board accept the Operator's Report. Director Teal seconded said motion, which carried unanimously.
- 11. <u>Developer's Report</u>. Mr. Lemke discussed the status of construction and development within the District. No formal action was taken by the Board.
- 12. <u>Bookkeeper's Report</u>. Ms. Galindo presented to and reviewed with the Board copies of the bookkeeping report prepared by D&T, a copy of which is attached hereto as <u>Exhibit "E"</u>. Following a discussion, Director Bittner moved that the Board (i) approve

- the bookkeeper's report as presented; and (ii) authorize payment of checks as listed in the report. Director Teal seconded said motion, which carried unanimously.
- 13. <u>Tentative Date for Next Meeting</u>. Upon motion duly made, seconded and unanimously carried, the Board scheduled the next meeting of the Board for Thursday, September 8, 2022, at 12:00 noon, or until further call.

After noting no further business to come before the Board, Director Baker moved that the meeting be adjourned. Director Teal seconded said motion, which carried unanimously. The meeting adjourned at 12:40 pm.

Secretary