

**Minutes of Meeting
Board of Directors
Kaufman County Fresh Water Supply District No. 1-D**

March 3, 2022

The Board of Directors (the "Board") of Kaufman County Fresh Water Supply District No. 1-D (the "District") met in special session by open to the public, on Thursday, March 3, 2022 at 12:00 p.m., at 2728 N. Harwood Street, Suite 500, Dallas, Texas 75201, an official meeting place outside the boundaries of the District. The roll was called of the members of the Board, to wit:

Alice D. Bittner	President
Jenny Berry Woods	Vice President
Heather Aubrey Baker	Secretary
Kellye Teal	Treasurer/Asst. Secretary
Connie Christensen	Assistant Secretary

All Directors were present at the commencement of the meeting. The following individuals were also present: Ms. Karena Hauter, P.E., and Ms. Leslie Madison, P.E. of BGE, Inc.; Ms. Kerry Tovery of Dye & Tovery, LLC ("D&T"); Mr. Cameron Robinson of Inframark; Kaufman County Constable Jerry Kitchens, Precinct No. 2; Ms. Sarah Landiak, attorney, and Ms. Genny Lutz, paralegal, with Winstead PC.

1. Call to Order. The meeting was called to order at 12:06 p.m.
2. Public Comments and Communications. Ms. Landiak opened the meeting to public comment. Hearing none, the public comment session was closed and the Board proceeded to the next item of business.
3. Minutes of February 10, 2022 Board meeting. Following a discussion, Director Bittner moved to approve the minutes as transcribed. Director Christensen seconded said motion, which carried unanimously.
4. Letter Confirming Candidates for May 7, 2022, Directors Election; Adopt Order Declaring Unopposed Candidates Elected and Canceling Directors Election, Authorize Postings. Ms. Landiak stated that Alice D. Bittner, Connie Christensen, and Neima Ibrahim Gas have each filed their respective applications for a place on the ballot for the May 7, 2022, Directors Election, noting that Connie Christensen has filed a Certificate of Withdrawal for the office of Director. Ms. Landiak stated that it would be appropriate at this time to cancel the Directors Election, and to declare Alice D. Bittner and Neima Ibrahim Gas elected for new four-year terms. Next, Ms. Landiak discussed the provisions of an Order Declaring Unopposed Candidates Elected and Canceling Director's Election with the Board, a copy of which is attached hereto as Exhibit "A". Following a discussion, Director Bittner moved that the Board adopt said Order, and authorize related postings. Director Christensen seconded said motion, which carried unanimously.

5. Patrol Activity Report. The Board reviewed the report prepared by Constable Jerry Kitchens, a copy of which is attached hereto as Exhibit "B". Following a discussion, Director Bittner moved to accept the patrol activity report. Director Christensen seconded said motion, which carried unanimously.
6. Communication Report. No formal report was heard.
7. Engineer's Report. Ms. Hauter reviewed with the Board copies of an Engineer's Report, prepared by BGE, Inc., a copy of which is attached hereto as Exhibit "C". Ms. Hauter reported that the District has received a deposit from Forney Independent School District in connection with BGE's water and sewer capacity analysis to determine if the District has capacity in existing collection lines to serve Forney High School.

Next, Ms. Hauter requested Board approval of construction plans submitted by CoServ Gas for installation of a gas line in the right-of-way of Windmill Farms Boulevard. Ms. Hauter recommended approval of same contingent upon final review by BGE, Inc. Following a discussion, Director Bittner moved that the Board (i) approve construction plans from CoServ Gas subject to final review by BGE; and (ii) approve the Engineer's report. Director Christensen seconded said motion, which carried unanimously.


8. Operator's Report. Mr. Robinson presented to and reviewed with the Board copies of Operations and Maintenance Reports prepared by Inframark on behalf of the District and Kaufman County Fresh Water Supply District No. 1-A, copies of which are attached hereto as Exhibit "D". Mr. Robinson next requested Board authorization to modify utility billing and meter read dates to match those of other Districts located within the Windmill Farms subdivision. Next, Mr. Robinson requested Board authorization to replace commercial and irrigation meters, authorize collection of delinquent accounts, and approve disbursement of customer deposit refunds.

Mr. Robinson next reviewed with the Board two excursions reported at the wastewater treatment plant due to high solids, weather spikes and repair work underway for the Clarifier No. 2 Unit. Following a discussion, Director Bittner moved that the Board (i) accept the Operator's Reports, including requested action relative to delinquent accounts and deposit refunds; (ii) authorize modification of utility billing and meter read dates for District customers; and (iii) authorize replacement of commercial and irrigation meters in the amount of \$3,472.00. Director Christensen seconded said motion, which carried unanimously.

9. Developer's Report. In the absence of a developer representative, no formal action was taken by the Board.
10. Bookkeeper's Report. Ms. Tovery presented to and reviewed with the Board copies of the bookkeeping report prepared by D&T, a copy of which is attached hereto as Exhibit "E". Following a discussion, Director Bittner moved that the Board (i) approve the bookkeeper's report as presented; and (ii) authorize payment of checks as listed in the report. Director Christensen seconded said motion, which carried unanimously.

11. Draft Budgets. Ms. Tovery reviewed draft budgets for fiscal year ending March 31, 2023 with the Board. Following a discussion, Director Bittner moved that the Board approve the operating and debt service fund budgets as presented, copies of which are attached hereto as Exhibit "F". Director Christensen seconded said motion, which carried unanimously.
12. Consider and approve Settlement Agreement for litigation regarding nonpayment of wastewater improvement costs by Kaufman County Fresh Water Supply District No. 1-B). No formal action was taken by the Board.
13. Tentative Date for Next Meeting. Upon motion duly made, seconded and unanimously carried, the Board scheduled the next meeting of the Board for Thursday, April 7, 2022, at 12:00 noon, or until further call.

After noting no further business to come before the Board, Director Bittner moved that the meeting be adjourned. Director Christensen seconded said motion, which carried unanimously. The meeting adjourned at 12:30 pm.


Secretary

