Minutes of Meeting **Board of Directors** Kaufman County Fresh Water Supply District No. 1-D

October 13, 2022

The Board of Directors (the "Board") of Kaufman County Fresh Water Supply District No. 1-D (the "District") met in special session by open to the public, on Thursday, October 13, 2022 at 12:00 p.m., at 2728 N. Harwood Street, Suite 500, Dallas, Texas 75201, an official meeting place outside the boundaries of the District. The roll was called of the members of the Board, to wit:

> Alice D. Bittner President Jenny Berry Woods Vice President Heather Aubrey Baker

Secretary

Kellye Teal

Treasurer/Asst. Secretary

Neima Gas

Assistant Secretary

All Directors were present at the commencement of the meeting. The following individuals were also present: Mr. RL Lemke, developer representative; Constable Kitchens, Precinct No. 2, Kaufman County; Ms. Megan Bradley of Triton Consulting Group; Ms. Karena Hauter, P.E. of BGE, Inc.; Ms. Kerry Tovery of Dye & Tovery, LLC ("D&T"); Mr. Cameron Robinson of Inframark, LLC ("Inframark"); Mr. Ross Martin, attorney, and Ms. Genny Lutzel, paralegal, each with Winstead PC.

- 1. Call to Order. The meeting was called to order at 12:12 p.m.
- Public Comments and Communications. Mr. Martin opened the meeting to public 2. comment. Hearing none, Director Teal moved to close the public comment session. Director Woods seconded said motion, which carried unanimously.
- 3. Minutes of September 8, 2022 Board meeting. Following a discussion, Director Woods moved to approve the minutes as transcribed. Director Teal seconded said motion, which carried unanimously.
- Patrol Activity Report. Constable Kitchens reviewed the September 2022 Patrol Report 4. with the Board, a copy of which is attached hereto as Exhibit "A". Following a discussion, Director Bittner moved that the Board approve said report. Director Woods seconded said motion, which carried unanimously.
- 5. Contract for Patrol Services with Kaufman County Constable's Office. Mr. Martin discussed the matter with the Board. No formal action was taken by the Board.
- Communications Report. The Board heard an update from Ms. Bradley. Members of the 6. Board and District consultants suggested possible changes to the District's website. No formal action was taken by the Board.
- 7. Financial Advisor Report. No formal report was heard.

8. Engineer's Report. Ms. Hauter reviewed with the Board copies of an Engineer's Report, prepared by BGE, Inc., a copy of which is attached hereto as Exhibit "B". Ms. Hauter summarized the status of construction projects currently underway within the District. Next, Ms. Hauter updated the Board on the status of a proposed agreement between Forney Independent School District and the District for the provision of sanitary sewer capacity to serve the high school and surrounding property.

Next, Ms. Hauter requested Board authorization to prepare construction plans and specifications for the Windmill Farms Phase 4D-1 earthwork improvements, utility improvements and paving improvements.

Next, Ms. Hauter relayed a request from USA Professional Services Group, Inc. to assemble bond related construction documentation relative to the Windmill Farms Phase 4 Infrastructure, 1.0 MG Water Storage Tank, and Mason Boulevard Utility Construction in an amount not to exceed \$7,500.

Next, Ms. Hauter requested District approval of the construction plans and specifications for earth work improvements, utility improvements, and paving improvements within Windmill Farms Phases 4D-2, 4D-3, and 4D-1.

Ms. Hauter next requested District approval to rescind the contract award to KIK Underground, LLC for Windmill Farms Phase 6B Utility Improvement, and to re-advertise the project.

Finally, Ms. Hauter requested District approval to advertise bids for construction of earthwork improvements for Windmill Farms Phases 4D2, 4D3, and 4D1.

Following a discussion, Director Teal moved that the Board (i) accept the Engineer's report; and (ii) approve all items listed therein. Director Woods seconded said motion, which carried unanimously.

- 9. Operator's Report. Mr. Robinson reviewed with the Board copies of an Operator's Report as of September 2022, a copy of which is attached hereto as Exhibit "C". Mr. Robinson reported one (1) flow excursion, noting related communication to the Texas Commission on Environmental Quality relative to an extension of the Agreed Order. Next, Mr. Robinson discussed ongoing review of water accountability totals. Finally, Mr. Robinson reviewed with the Board an application from the Texas Department of Housing and Community Affairs for qualified Texas renters and homeowners to apply for direct payments to utility companies through a Texas Utility Help program. Following a discussion, Director Bittner moved that the Board (i) accept the Operator's Report; and (ii) authorize Inframark to prepare an application on behalf of the District to participate in the Texas Utility Help program, subject to review by District counsel. Director Berry seconded said motion, which carried unanimously.
- 10. <u>Developer's Report</u>. Mr. Lemke discussed the status of construction and development within the District. No formal action was taken by the Board.

- 11. <u>Bookkeeper's Report</u>. Ms. Tovery presented to and reviewed with the Board copies of the bookkeeping report prepared by D&T, a copy of which is attached hereto as <u>Exhibit "D"</u>. Following a discussion, Director Bittner moved that the Board (i) approve the bookkeeper's report as presented; and (ii) authorize payment of checks as listed in the report. Director Teal seconded said motion, which carried unanimously.
- 12. <u>Tentative Date for Next Meeting</u>. Upon motion duly made, seconded and unanimously carried, the Board scheduled the next meeting of the Board for Thursday, November 3, 2022, at 12:00 noon, or until further call.

After noting no further business to come before the Board, Director Baker moved that the meeting be adjourned. Director Teal seconded said motion, which carried unanimously. The meeting adjourned at 1:05 pm.

Secretary

