MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

THE STATE OF TEXAS	8	
COUNTY OF HOOD	8	
CRESSON CROSSROADS MUNICIPAL UTILITY DISTRICT NO. 2	8	

The Board of Directors (the "Board") of Cresson Crossroads Municipal Utility District No. 2 (also sometimes referred to herein as the "District") met in special session by audio conference, open to the public, on Friday, April 3, 2020 at 12:00 noon.

Ms. Sarah Landiak, attorney for the District, announced that the meeting would be conducted by audio conference to mitigate the spread of COVID-19. Ms. Landiak stated that the Governor of the State of Texas has declared a state of disaster for all counties in the State of Texas. In accordance with said declaration, Ms. Landiak confirmed that meeting participants will observe guidance provided by the Texas Attorney General's office to suspend certain requirements of the Texas Open Meetings Act. Ms. Landiak next stated that (i) Notice of the Meeting was given in accordance with Chapter 551, Government Code, and Chapter 49, Texas Water Code; (ii) the meeting was being conducted in a transparent and accessible manner; (iii) meeting packets were distributed to all participants and made available to the public; and (iv) the meeting would be recorded and available for electronic distribution upon request.

The roll was called of the members of Board to wit:

Aaron Langdon Grant President
Randall K. Price Vice President
Michael Aaron Hooser Secretary

Cliff Steven May Assistant Secretary
Derek Alan Tanner Assistant Secretary

All members of the Board were present at the commencement of the meeting with the exception of Director Grant and Director Hooser. Also participating were: Mr. Ike Thomas of The Thomas Group, the developer representative; Ms. Kathi Dye, CPA of Dye & Tovery, LLC ("D&T"); Mr. Nathan Thompson of Peloton Engineering; and Ms. Sarah Landiak, attorney, and Ms. Genny Lutzel, paralegal, each with Winstead PC.

- 1. <u>Call to Order</u>. The Meeting was called to order at 12:05 p.m.
- 2. <u>Public Communication and Comment</u>. Ms. Landiak opened the meeting for public communication and comment. Hearing none, Director Price moved that the Board close the public communication and comment session of the meeting. Director Tanner seconded said motion, which carried unanimously.

- 3. <u>Minutes of January 31, 2020 Board Meeting</u>. Following a discussion, Director May moved that the Board approve the Minutes of the January 31, 2020, Board of Directors Meeting. Director Tanner seconded said motion, which carried unanimously.
- 4. Letter Confirming Candidates for May 2, 2020 Directors Election; Adopt Order Declaring Unopposed Candidates Elected and Canceling Directors Election, Authorize Postings. Ms. Landiak noted that Randall K. Price and Cliff Steven May have each filed their respective applications for a place on the ballot for the May 2, 2020 Directors Election, and no other applications have been received. Ms. Landiak stated that it would be appropriate at this time to cancel the Directors Election, and to declare Randall K. Price and Cliff Steven May elected for new four-year terms. Next, Ms. Landiak discussed the provisions of an Order Declaring Unopposed Candidates Elected and Canceling Director's Election with the Board, a copy of which is attached hereto as Exhibit "A". Following a discussion, Director Tanner moved that the Board adopt said Order. Director Price seconded said motion, which carried unanimously.
- 5. <u>Engineer Report</u>. Mr. Thompson stated that he was available to answer questions from the Board. Hearing none, no formal action was taken by the Board.
- 6. <u>Developer Report</u>. Mr. Thomas briefed the Board on general District matters, including wastewater treatment plant progress. No formal action was taken by the Board.
- 7. <u>Bookkeeping Report</u>. Ms. Dye reviewed with the Board copies of a Bookkeeper's Report dated April 3, 2020, a copy of which is attached hereto as <u>Exhibit "B"</u>. Next, Ms. Dye discussed with the Board a proposed engagement letter from D&T for preparation of annual financial reports for submission to the Texas Commission on Environmental Quality, as required, a copy of which is attached hereto as <u>Exhibit "C"</u>. Following a discussion, Director Tanner moved that the Board (i) approve the bookkeeping report, (ii) authorize payment of bills presented by checks drawn on the District's accounts as listed thereon, and (iii) approve the engagement letter with D&T as presented. Director May seconded said motion, which carried unanimously.
- 8. Authorize Bookkeeper to Disburse Funds. Ms. Landiak discussed the matter with the Board, noting that pursuant to Section 49.151(a) Texas Water Code, the Board of Directors typically disburses funds by checks, draft, order, or other instruments signed by a majority of the Directors. Next, Ms. Landiak stated that due to the current suspension of in-person meetings of political subdivisions such as the District, the Board may elect to authorize the bookkeeper to sign disbursements. Following a discussion, Director May moved that the Board authorize the bookkeeper to sign disbursements on behalf of the Board of Directors of the District, noting that said authorization would terminate upon motion of the Board when the declared State of Disaster ceases. Director Tanner seconded said motion, which carried unanimously.

There being no further business to conduct, Director Tanner moved that the meeting be adjourned at 12:18 p.m. Director Price seconded said motion, which carried unanimously. The Board adjourned until further call.

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APPROVED AND ADOPTED this 19th day of March, 2021.



/s/ Cliff May
Secretary