

**MINUTES OF THE MEETING
OF THE
BOARD OF SUPERVISORS**

THE STATE OF TEXAS §

COUNTY OF KAUFMAN §

KAUFMAN COUNTY FRESH WATER SUPPLY DISTRICT NO. 7 §

The Board of Supervisors (the “Board”) of Kaufman County Fresh Water Supply District No. 7 (the “District”) met in special session, open to the public, on the 11th day of November, 2020, by telephone conference.

Mr. Scott Eidman, General Counsel for the District, announced that the Meeting would be conducted by telephone conference to mitigate the spread of COVID-19. Mr. Eidman confirmed that Meeting participants would observe guidance provided by the Texas Attorney General’s office to suspend certain requirements of the Texas Open Meetings Act. Mr. Eidman next stated that (i) Notice of the Meeting was given in accordance with Chapter 551, Government Code, and Chapter 49, Texas Water Code, as amended by the Governor’s order and Attorney General’s guidance; (ii) the Meeting was being conducted in a transparent and accessible manner; (iii) Meeting packets were distributed to all participants and made available to the public; and (iv) the Meeting would be recorded and made available for electronic distribution upon request.

Barbara King	President
Patrick Loudon	Vice President
W. Garrett Wesp	Secretary
Dyane Fisher	Treasurer/Assistant Secretary
Joshua Lane	Assistant Secretary

All members of the Board were present by telephone at the commencement of the meeting with the exception of Supervisor Lane, thus constituting a quorum. Also present by telephone were Mr. Daniel Rawls and Mr. Matt Merritt of LJA Engineering, Inc. (“LJA”); Ms. Kathi Dye of Dye & Toverly, LLC; Mr. Scott Eidman, attorney, and Ms. Amy Bieber, paralegal, each of Winstead PC; and Mr. James Mabrey, a developer of lands within the District.

The meeting was called to order at 12:09 p.m.

1. The Board called for public communications and comments. Hearing none, Supervisor King moved that the Board close the public comment section of the meeting. Supervisor Wesp seconded said motion, which carried unanimously.

2. The Board next acknowledged receipt of the Minutes from July 14, 2020, Board of Supervisors meeting. Following a discussion, Supervisor King moved that the Board approve the Minutes as presented. Supervisor Fisher seconded said motion, which carried unanimously.

3. The Board next considered the returns of the November 3, 2020, election from Kaufman County, Texas. Ms. Bieber noted that a majority of voters voted in favor of division of the District, which has resulted in the creation of: (a) Kaufman County Fresh Water Supply District No. 7-A (“KCFWSD No. 7-A”); and (b) Kaufman County Fresh Water Supply District No. 7-B (“KCFWSD No. 7-B”). Next, Ms. Bieber stated that a majority of voters within the District voted in favor of all candidates to serve as permanent Supervisors of each of the newly established Districts, and that this current Board will continue to serve the District as the Board of KCFWSD No. 7-A. Ms. Eidman next presented to and reviewed with the Board copies of an Order Declaring Results and Canvassing Election to Divide Kaufman County Fresh Water Supply District No. 7 into two Districts, a copy of which is attached hereto as Exhibit “A”. Following a discussion, Supervisor King moved that the Board approve and adopt the Order as presented. Supervisor Wesp seconded said motion, which carried unanimously.

4. The Board next recognized Mr. Eidman, who noted that the duly elected Supervisors of the District are qualified to serve as members of the Board of Supervisors, and acknowledged that each Supervisor has executed required Statement of Officer and Oath of Office forms.

5. The Board declined to take action to make changes to the current slate of officers.

6. The Board next considered an Amended District Information Form, a copy of which is attached hereto as Exhibit “B”. Following a discussion, Supervisor King moved that the Board (i) approve the Amended District Information Form as presented; and (ii) authorize District counsel to file same in the real property records of Kaufman County, Texas, and with the Texas Commission on Environmental Quality. Supervisor Wesp seconded said motion, which carried unanimously.

7. The Board next recognized Mr. Mabrey, who updated the Board with regard to development within the District. Mr. Mabrey reported that all protests regarding the wastewater treatment plant permit application have been withdrawn and the process will now move forward. No formal action was taken by the Board.

8. The Board next recognized Ms. Tovery, who presented to and reviewed with the Board copies of a bookkeeping report dated November 11, 2020, a copy of which is attached hereto as Exhibit “C”. Following a discussion, Supervisor King moved that the Board (i) approve the bookkeeping report; (ii) authorize the payment of bills listed thereon; and (iii) authorize the distribution of said payments by the District’s bookkeeper pursuant to Section 49.151, Texas Water Code. Supervisor Fisher seconded said motion, which carried unanimously.

9. No additional action was taken by the Board with regard to distribution of funds.

10. The Board next considered two proposals from LJA related to the preparation of construction plans for District facilities. Mr. Merritt reviewed the proposals with the Board, copies of which are attached hereto as Exhibit “D”. Following a discussion, Supervisor King moved that the Board ratify and approve the proposals as presented. Supervisor Wesp seconded said motion, which carried unanimously.

11. The Board next recognized Mr. Rawls, who updated the Board with regard to engineering matters within the District. No formal action was taken by the Board.

12. The Board next recognized Ms. Bieber, who discussed the new District web page, which can be found at <https://www.winsteadspecialdistricts.com/kaufman-county/kaufman-county-fresh-water-supply-district-no-7-a/>. Ms. Bieber explained that the District's attorneys have set up a web page for the District, available to the public, to ensure compliance with new website posting requirements pursuant to Senate Bill 2 and House Bill 305 passed in the Texas legislature in 2019. No formal action was taken by the Board.

There being no further business to conduct, Supervisor King moved that the meeting be adjourned at 12:24 p.m. Supervisor Loudon seconded said motion, which carried unanimously. The Board adjourned until further call.

[Signature Page Follows]

APPROVED AND ADOPTED this 8th day of February, 2021.



W. Garrett Wesp, Secretary
Board of Supervisors
Kaufman County Fresh Water Supply District
No. 7-A

