

**Minutes of Meeting  
Board of Directors  
Kaufman County Fresh Water Supply District No. 1-D**

**April 6, 2023**

The Board of Directors (the "Board") of Kaufman County Fresh Water Supply District No. 1-D (the "District") met in regular session by open to the public, on Thursday, April 6, 2023 at 12:00 p.m., at 2728 N. Harwood Street, Suite 500, Dallas, Texas 75201, an official meeting place outside the boundaries of the District. The roll was called of the members of the Board, to wit:

Alice D. Bittner	President
Jenny Berry Woods	Vice President
Heather Street Baker	Secretary
Kellye Teal	Treasurer/Asst. Secretary
Neima Gas	Assistant Secretary


All Directors were present at the commencement of the meeting with the exception of Director Baker. The following individuals were also present: Kaufman County Constable Jerry Kitchens, Precinct 2; Mr. Bryant Caswell, P.E. of BGE, Inc.; Ms. Kerry Tovery of Dye & Tovery, LLC ("D&T"); Mr. Cameron Robinson of Inframark, LLC ("Inframark"); Mr. RL Lemke, developer representative; Mr. John Kissling, Board member of Kaufman County Fresh Water Supply District No. 1-B ("KC1B"); Ms. Sarah Landiak, attorney, and Ms. Genny Lutz, paralegal, each with Winstead PC.

1. Call to Order. The meeting was called to order at 12:09 p.m.
2. Public Comments and Communications. Ms. Landiak opened the meeting to public comment. Hearing none, Director Bittner moved to close the public comment session. Director Woods seconded said motion, which carried unanimously.
3. Minutes of March 2, 2023 Board meeting. Following a discussion, Director Bittner moved to approve the minutes as transcribed. Director Woods seconded said motion, which carried unanimously.
4. Patrol Activity Report. Constable Kitchens reviewed with the Board copies of the March 2023 Patrol Report with the Board, a copy of which is attached hereto as Exhibit "A". No formal action was taken by the Board.
5. Communications Report. The Board acknowledged receipt of a report prepared by Triton Consulting Group, LLC. No formal action was taken by the Board.
6. Financial Advisor Report. No formal report was heard.
7. Engineer's Report. Mr. Caswell reviewed with the Board copies of an Engineer's Report, prepared by BGE, Inc., a copy of which is attached hereto as Exhibit "B". Mr. Caswell summarized the status of construction projects currently underway within the District.

Next, Mr. Caswell recommended that the Board approve Pay Estimate No. 9 in the amount of \$20,880.00 for earthwork improvements in Windmill Farms Phase 6B from Obra Ramos Construction, LLC. Following a discussion, Director Bittner moved that the Board (i) accept the Engineer's Report; and (ii) approve Pay Estimate No. 9 as recommended by the District Engineer. Director Teal seconded said motion, which carried unanimously.

8. Operator's Report. Mr. Robinson reviewed with the Board copies of an Operator's Report as of February 2023, a copy of which is attached hereto as Exhibit "C". Mr. Robinson reviewed with the Board the current collections summary, and recommended that the Board authorize the transfer of six (6) utility accounts to collections, and eight (8) customer deposit refunds. Mr. Robinson reviewed the status of utility meters needed to complete the District's buildout and generally discussed material delays. Following a discussion, Director Bittner moved that the Board approve the Operator's Report, and authorize said transfers. Director Teal seconded said motion, which carried unanimously.
9. Developer's Report. Mr. Lemke reported strong interest from home builders with the Windmill Farms community. No formal action was taken by the Board.
10. Bookkeeper's Report. Ms. Tovery presented to and reviewed with the Board copies of a bookkeeper's report prepared by D&T, a copy of which is attached hereto as Exhibit "D". Ms. Tovery reported 98.95% taxes have been collected for the 2022 tax levy. Following a discussion, Director Bittner moved that the Board (i) approve the bookkeeper's report as presented; and (ii) authorize payment of checks as listed in the report. Director Teal seconded said motion, which carried unanimously.
11. Audit Continuance Letter. Ms. Landiak presented to and reviewed with the Board copies of an audit continuance letter from McCall Gibson Swedlund Barfoot PLLC. Upon motion duly made, seconded and unanimously carried, the Board acknowledged same.
12. Tentative Date for Next Meeting. Upon motion duly made, seconded and unanimously carried, the Board scheduled the next meeting of the Board for Thursday, May 4, 2023, at 12:00 noon, or until further call.

After noting no further business to come before the Board, Director Teal moved that the meeting be adjourned. Director Bittner seconded said motion, which carried unanimously. The meeting adjourned at 12:35 pm.

  
Secretary

