## MINUTES OF MEETING OF THE BOARD OF DIRECTORS

THE STATE OF TEXAS

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COUNTY OF ROCKWALL

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## ROCKWALL COUNTY MUNICIPAL UTILITY DISTRICT NO. 7

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The Board of Directors (the "Board") of Rockwall County Municipal Utility District No. 7 (the "District") met in special session, open to the public, on Tuesday, January 23, 2024 at 5:30 p.m., at 1549 Laguna Drive, Rockwall, Texas 75087, an official meeting place outside the boundaries of the District. The roll was called of the members of the Board to-wit:

Michael W. Skinner

President

Sandy Sinks

Vice President

Terry Jones

Secretary

Martha Ann Cook

Treasurer/Assistant Secretary

**VACANT** 

**Assistant Secretary** 

All Directors were present at the commencement of the meeting with the exception of Director Sinks. Mr. Eidman recognized the passing of Larry Christensen, Board President on January 18, 2024. Board members expressed their appreciation for Mr. Christensen's service on the Board and to the Woodcreek community.

Also present were: Mr. Ishmael Machoka of LJA Engineering; Ms. Stefani Chastain of Dye & Tovery, LLC; and Mr. Scott Eidman, attorney, and Ms. Genny Lutzel, paralegal of Winstead PC. Mr. Michael Poole participated by audio conference.

- 1. <u>Call to Order</u>. The meeting was called to order at 5:41 p.m. Following a discussion, and upon motion by duly made, seconded and unanimously carried, the Board reorganized the slate of officers as follows: President: Michael W. Skinner; Vice President: Sandy Sinks; Secretary: Terry Jones; and Assistant Secretary: Martha Cook.
- 2. <u>Public Communication and Comment</u>. Upon motion by Director Jones, seconded by Director Skinner, the Board opened the meeting for public communication and comment. Hearing none, Director Jones moved that the Board close the public comment session of the meeting. Director Cook seconded said motion, which carried unanimously.
- 3. <u>Minutes of December 12, 2023 Board of Directors Meeting</u>. Following a discussion, Director Cook moved to approve the minutes of December 12, 2023, as transcribed. Director Jones seconded said motion, which carried unanimously.
  - 4. Financial Advisor Report. No formal report was heard.
- 5. <u>Consider status of Order Authorizing Application for Approval of Project and Utility System Bond Issue by the Texas Commission on Environmental Quality ("Series 2024"</u>

<u>Utility Bonds</u>)". Mr. Machoka stated the that application for sale of Series 2024 Utility Bonds has been submitted to the Commission. No formal action was taken by the Board.

- 6. <u>Engineer's Report</u>. Next, Mr. Machoka presented to the Board a copy of a proposal from LJA Engineering, Inc. to provide services for the next road bond issue ("Series 2024 Road Bonds"). A copy of the proposal is included within the Engineer's report, attached as <u>Exhibit "A"</u>. Following a discussion, Director Jones moved that the Board (i) approve the Engineer' Report; and (ii) approve the proposal as submitted from LJA to support issuance of Series 2024 Road Bonds. Director Skinner seconded said motion, which carried unanimously.
- 7. <u>Developer Report</u>. Mr. Poole provided a brief status of on-going home sales within the District. No formal action was taken by the Board.
- 8. <u>Bookkeeping Report</u>. Ms. Chastain reviewed with the Board copies of a Bookkeeper's Report, a copy of which is attached hereto as <u>Exhibit "B"</u>. Following a discussion, Director Jones moved that the Board approve the bookkeeping report, authorize payment of bills presented by checks drawn on the District's accounts. Director Cook seconded said motion, which carried unanimously.
- 9. Review District Investment Policy; and adopt Resolution Acknowledging same. Mr. Eidman presented to and reviewed with the Board copies of said Resolution, a copy of which is attached hereto as Exhibit "C", noting that no changes are recommended at this time. Following a discussion, Director Cook moved that the Board adopt said Resolution. Director Jones seconded said motion, which carried unanimously.
- 10. Adopt Resolution Designating Depositories and Establishing Investment Accounts for Deposit of District Funds. Ms. Chastain presented to and reviewed with the Board copies of the updated depository list, a copy of which is attached hereto as Exhibit "D". Following a discussion, Director Cook moved that the Board adopt said Resolution. Director Jones seconded said motion, which carried unanimously.
- 11. <u>Adopt Resolution Adopting Prevailing Wage Rate Scale for Construction Projects</u>. Ms. Chastain presented to and reviewed with the Board copies of the updated depository list, a copy of which is attached hereto as <u>Exhibit "E"</u>. Following a discussion, Director Cook moved that the Board adopt said Resolution. Director Jones seconded said motion, which carried unanimously.
- 12. <u>Supplemental Agenda to Call Directors Election for May 4, 2024</u>. Mr. Eidman discussed the matter with the Board, noting that terms of office for two (2) Directors will expire on May 4, 2024, and that it would be appropriate at this time to call a Directors Election. Following a discussion, Director Jones moved that the Board adopt an Order Calling Directors Election, a copy of which is attached hereto as <u>Exhibit "F"</u>. Director Skinner seconded said motion, which carried unanimously.

- 13. <u>Adjourn</u>. There being no further business to conduct, Director Jones moved that the meeting be adjourned at 5:58 p.m., and until further call. Director Cook seconded said motion, which carried unanimously.
  - 14. APROVED AND ADOPTED this 20th day of February, 2024.

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Secretary