

MINUTES OF THE ORGANIZATIONAL MEETING  
OF THE BOARD OF DIRECTORS

THE STATE OF TEXAS §

COUNTY OF COLLIN §

COLLIN COUNTY MUNICIPAL UTILITY DISTRICT NO. 6 §

The temporary Board of Directors (the "Board") of Collin County Municipal Utility District No. 6 (the "District") met in organizational meeting at 12:15 p.m. on Thursday, February 15, 2024 at south of State Highway 78 between FM 2755 and County Road 483, southeast of the City of Lavon, and accessed from the north from State Highway 78 to FM 2755 or State Highway 78 to FM 2755 to County Road 483, and the roll was called of the members of the Board to-wit:

Bradley R. Williams  
Andrew Ladd  
Darrel Amen  
Chris Green  
John B. Poston

All members of the Board were present, with the exception of Directors Ladd and Amen, at the commencement of the meeting. Also present were: Ms. Sarah Landiak, attorney, and Ms. Melisa Montague, paralegal, of Winstead PC; Ms. Debbie Trautmann of Dye & Toverly, LLC; Mr. Luisenrique Aranda Beyer of Robert W. Baird & Co. ("Baird"), Ms. Alexandra Dollahite, P.E. of Kimley-Horn & Associates, Inc.; Mr. Brian Hunnicutt and Mr. Eddie Kittle of Green Brick Partners, Inc.

The meeting was called to order at 12:03 p.m.

1. Ms. Landiak then noted that the meeting is the District's first meeting since the adoption of an Order Granting Petition for Creation of Collin County Municipal Utility District No. 6 and appointment of temporary directors by the Texas Commission on Environmental Quality (the "Commission") on March 20, 2023.

2. Ms. Landiak then reported that Director Williams has submitted his resignation from the Board of Directors. She stated that Mr. Will Droese has expressed his desire to serve on the Board and is qualified to be appointed to the Board. Following a discussion, Director Green moved that the Board (i) appoint Mr. Droese to the Board of Directors; and (ii) acknowledge that the Oath of Office and Statement of Officer have been administered to Mr. Droese. Director Poston seconded said motion, which carried unanimously.

3. Ms. Landiak next reported that Director Ladd has submitted his resignation from the Board of Directors. She stated that Mr. Ryan Duffie has expressed his desire to serve on the Board and is qualified to be appointed to the Board. Following a discussion, Director Droese moved that the Board (i) appoint Mr. Duffie to the Board of Directors; and (ii) acknowledge that the Oath of

Office and Statement of Officer have been administered to Mr. Duffie. Director Poston seconded said motion, which carried unanimously.

4. Ms. Landiak next reported that Director Amen has submitted his resignation from the Board of Directors. She stated that Ms. Hayley Birmingham has expressed her desire to serve on the Board and is qualified to be appointed to the Board. Following a discussion, Director Duffie moved that the Board (i) appoint Ms. Birmingham to the Board of Directors; and (ii) acknowledge that the Oath of Office and Statement of Officer have been administered to Ms. Birmingham. Director Droese seconded said motion, which carried unanimously.

5. Ms. Landiak then reported that Director Green has submitted his resignation from the Board of Directors. She stated that Ms. Genna Skolnik has expressed her desire to serve on the Board and is qualified to be appointed to the Board. Following a discussion, Director Droese moved that the Board (i) appoint Ms. Skolnik to the Board of Directors; and (ii) acknowledge that the Oath of Office and Statement of Officer have been administered to Ms. Skolnik. Director Birmingham seconded said motion, which carried unanimously.

6. Ms. Landiak next reported that Director Poston has submitted his resignation from the Board of Directors. She stated that Mr. Braxton Adamson has expressed his desire to serve on the Board and is qualified to be appointed to the Board. Following a discussion, Director Birmingham moved that the Board (i) appoint Mr. Adamson to the Board of Directors; and (ii) acknowledge that the Oath of Office and Statement of Officer have been administered to Mr. Adamson. Director Droese seconded said motion, which carried unanimously.

7. Consideration was next given to the review of Conflict of Interest Questionnaire form for Local Government Officials. Ms. Landiak discussed the purpose of said questionnaire, noting instructions for completion of same, if applicable, to comply with Chapter 176 of the Texas Government Code. No formal action was taken by the Board.

8. Consideration was next given to the administration of Statement of Officer Forms, and Oaths of Office to Directors. Ms. Landiak confirmed that the temporary Directors in attendance have executed their respective Statement of Officer and Oath of Office forms. Next, consideration was given to government training requirements pursuant to Chapter 551 of the Texas Government Code. Ms. Landiak stated that members of the Board are subject to the Open Meetings Act, and the Public Information Act, and will be required to participate in an educational training session provided through the Texas Attorney General's office. Finally, Ms. Landiak stated that instructions for completion of same would be distributed to all members of the Board. Following a discussion, Director Pierce moved that the Board accept the Statement of Officer and Oath of Office forms. Director Lara seconded said motion, which carried unanimously.

9. Consideration was next given to the election of officers. Following a discussion and motion by Director Birmingham, seconded by Director Droese and unanimously carried, the following slate of officers was elected:

Will Droese	President
Ryan Duffie	Vice President
Hayley Birmingham	Secretary
Genna Skolnik	Assistant Secretary
Braxton Adamson	Assistant Secretary

10. The Board then considered approval of a District Registration Form: Ms. Landiak stated that the District is subject to the Commission's requirements and that the submission of a District Registration Form is necessary to list the directors and consultants. Following a discussion, Director Birmingham moved that the Board approve and accept the insurance proposals as discussed. Director Droese seconded said motion, which carried unanimously.

11. Consideration was next given to an insurance proposal, approval of placement of Directors and Officers liability insurance, bonds, and other insurance. Ms. Landiak informed the Board that they had secured a proposal for the bonds for the Directors and public employees (consultants of the District) and Directors and Officers liability insurance from McDonald & Wessendorff Insurance. Following a discussion, Director Birmingham moved that the Board approve and accept the insurance proposals as discussed. Director Droese seconded said motion, which carried unanimously.

12. Consideration was next given to the approval of an engagement letter with Winstead PC to serve as the District's general counsel and bond counsel. At this time, she presented to and reviewed with the Board copies of a proposed engagement letter with Winstead PC. Ms. Landiak reviewed the scope of services and fees related to same. Following a discussion, Director Birmingham moved that the Board (i) approve the engagement letter with Winstead PC to serve as the District's general and bond counsel; and (ii) authorize the Board President to execute same. Director Droese seconded said motion, which carried unanimously.

The Board next reviewed a Resolution Approving Contingent Fee Contract related the engagement of Winstead PC. Following a discussion, Director Birmingham moved that the Board adopt the resolution as presented. Director Droese seconded said motion, which carried unanimously.

13. Consideration was next given to the engagement of Kimley-Horn & Associates, Inc., ("Kimley-Horn") to serve as the District's engineer. Ms. Dollahite presented to and reviewed with the Board copies of a proposed Master Engineering Services Agreement and On-Call Services Agreement. Following a discussion, Director Birmingham moved that the Board approve the Master Engineering Services Agreement and On-Call Services Agreement for engineering services from Kimley-Horn. Director Droese seconded said motion, which carried unanimously.

14. The Board next recognized Mr. Aranda Beyer who presented to and reviewed with the Board a Municipal Advisory Services Agreement from Robert W. Baird & Co. Mr. Aranda Beyer discussed his firm's experience and the services to be provided to the District. Following a discussion, Director Birmingham moved that the Board approve the Municipal Advisory Services Agreement as presented. Director Droese seconded said motion, which carried unanimously.

15. Consideration was next given to the engagement of Dye & Toverly, LLC to serve as the District's bookkeeper. Ms. Trautmann presented to and reviewed with the Board copies of the proposed engagement letter prepared by Dye & Toverly, LLC. Following a discussion, Director Birmingham moved that the Board approve the engagement letter for bookkeeping services from Dye & Toverly, LLC. Director Droese seconded said motion, which carried unanimously.

The Board next considered the engagement of Dye & Toverly, LLC, for preparation and filing of an annual financial report on behalf of the District. Following a discussion, Director Birmingham moved that the Board approve the engagement of Dye & Toverly, LLC, for preparation and filing of an annual financial report on behalf of the District. Director Droese seconded said motion, which carried unanimously.

16. Consideration was next given to designating a depository bank and authorize opening of District operating accounts, and execution of required account documents, including signature cards and related bank resolutions. Ms. Trautmann discussed the matter with the Board and reviewed a Resolution Designating Depositories and Establishing District Investment Accounts for Deposit of District Funds. Following a discussion, Director Birmingham moved that the Board (i) authorize Dye & Toverly, LLC to designate PlainsCapital Bank as a depository bank for the District's operating account; (ii) secure all required signature cards and related banking institution resolutions as may be required; and (iii) approve the Resolution Designating Depositories and Establishing District Investment Accounts for Deposit of District Funds. Director Droese seconded said motion, which carried unanimously.

17. The Board next recognized Ms. Trautmann, who presented to and reviewed with the Board copies of a bookkeeping report dated February 15, 2024, a copy of which is attached hereto as Exhibit "A". Following a discussion, Director Birmingham moved that the Board (i) approve the bookkeeping report; and (ii) authorize the payment of bills listed thereon. Director Droese seconded said motion, which carried unanimously.

18. Consideration was next given to the review and approval of an Agreement for the Construction of Improvements and Reimbursement of Advances by and between the District and GRBK Edgewood LLC. Following a discussion, Director Birmingham moved that the Board approve said Agreement as presented. Director Droese seconded said motion, which carried unanimously.

19. Consideration was next given to the adoption of a District Seal. Ms. Landiak discussed the matter with the Board, noting that it was necessary to adopt a District Seal, circular in shape with the name of the District around a five-point star. Following a discussion, Director Birmingham moved that the Board (i) adopt the seal of the District; and (ii) authorize the Board Secretary, Assistant Secretary or records manager to affix said Seal to a District instrument as required. Director Droese seconded said motion, which carried unanimously.

20. Consideration was next given to the review and approval of a District Information Form. Ms. Landiak discussed the matter with the Board, noting that pursuant to Texas Water Code Section 49.455, the District is required to prepare and submit same for filing with Collin County, Texas, and the Commission. Following a discussion, Director Birmingham moved that the Board (i) adopt the District Information Form, subject to final review by District counsel; and (ii) authorize

District counsel to file same with the property records of Collin County, Texas, and the Commission. Director Droese seconded said motion, which carried unanimously.

21. The Board next considered an Order Adopting Section 49.2731 Electronic Bidding Rules. Ms. Landiak explained that the adoption of electronic bidding rules as allowed by the Texas Water Code would allow the District's engineers to accept electronic bids for construction projects. Following a discussion, Director Birmingham moved that the board adopt the Order as presented. Director Droese seconded said motion, which carried unanimously.

22. Consideration was next given to an Order Adopting an Investment Policy and Designating an Investment Officer. Ms. Landiak discussed the matter with the Board and proposed that the Board appoint Ms. Kathi Dye and Ms. Kerry Tovery of Dye & Tovery, LLC, bookkeepers for the District, to serve as the investment officers. Following a discussion, Director Birmingham moved that the Board (i) adopt the Order Adopting an Investment Policy and Designating an Investment Officer; (ii) appoint Ms. Kathi Dye and Ms. Kerry Tovery as investment officers for the District; and (iii) authorize the Board President to execute said Order and the Board Secretary to attest to same. Director Droese seconded said motion, which carried unanimously.

23. The Board next considered an Order Designating Offices Outside the District. Ms. Landiak noted that the District is required to designate office and meeting locations pursuant to Texas Water Code Section 49.062. Following a discussion, Director Birmingham moved that the Board (a) authorize office locations on behalf of the District as described in the Order; (ii) adopt Order as presented; and (c) authorize publication of said Notice, as required. Director Droese seconded said motion, which carried unanimously.

24. Consideration was next given to a Resolution Designating Posting Location of Meeting Notices, noting that the District is required to specify such location within the boundaries of the District pursuant to Texas Water Code Section 49.063. Following a discussion, Director Birmingham moved that the Board adopt the Resolution as presented. Director Droese seconded said motion, which carried unanimously.

25. Consideration was next given to an Order Adopting Code of Ethics, Travel Expense Policy, and Procedures for Selection and Review of Consultants, Policies Concerning the Use of Management Information Including the Formation of an Audit Committee, Selection of a Fiscal Year-End and Certain Other Matters. Ms. Landiak reviewed said Order and related policies with the Board, and recommended that the Board adopt a fiscal year end at this time. Following a discussion, Director Birmingham moved that the Board (i) adopt the Order as presented; (ii) authorize the Board President to execute said Order and the Board Secretary to attest to same; and (iii) adopt August 31 as the District's fiscal year end. Director Droese seconded said motion, which carried unanimously.

26. Consideration was next given to an Order Establishing a Records Management Program and Appointing Records Management Officer. Ms. Landiak discussed the matter with the Board, noting that Winstead PC will be responsible for the storage and maintenance of all District records, and further proposed that the Board appoint Ms. Melisa Montague, Paralegal, to serve as the records management officer. Following a discussion, Director Birmingham moved that the Board (i) adopt the Order Establishing a Records Management Program and Appointing Ms. Melisa Montague as Records Management Officer; (ii) authorize the Board President to execute said Order and the

Board Secretary to attest to same; and (iii) authorize the filing of said Order with the Texas State Library and Archives Commission. Director Droese seconded said motion, which carried unanimously.

There being no further business to conduct, Director Allen moved that the meeting be adjourned at 12:45 p.m. Director John seconded said motion, which carried unanimously. The Board adjourned until further call.

(EXECUTION PAGE FOLLOWS)

APPROVED AND ADOPTED this 20th day of March, 2024.



(DISTRICT SEAL)

Secretary, Board of Directors

THE STATE OF TEXAS §

COUNTY OF COLLIN §

COLLIN COUNTY MUNICIPAL UTILITY DISTRICT NO. 6 §

I, the undersigned Secretary of the temporary Board of Directors of Collin County Municipal Utility District No. 6, certify that the attached and foregoing is a true and correct copy of the MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS of the District; the original of which is on file in the District's office.

WITNESS MY HAND AND THE OFFICIAL SEAL OF THE DISTRICT this 20<sup>th</sup> day of March, 2024.

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Secretary, Board of Directors