

## **EAST LAKE HOUSTON MANAGEMENT DISTRICT**

**TO: THE BOARD OF DIRECTORS OF EAST LAKE HOUSTON MANAGEMENT DISTRICT AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given, pursuant to Section 551 of the Texas Government Code, that the Board of Directors of East Lake Houston Management District (the "District") will hold a special meeting at 1:00 p.m. on September 30, 2024. Members of the public may attend the meeting in person at Arete Real Estate & Development Company, 340 N. Sam Houston Parkway, Suite 140, Houston, Texas 77060, a designated meeting location outside the District, for the following purposes:

1. Public communication and comments;
2. Review and approve Minutes of May 1, 2024 Board of Directors meeting;
3. Review and approve the engagement and agreement with Development Planning & Financing Group, Inc. to provide district management services in connection with the planned special assessment-based financing and to assist with both the financing and funding of the construction and/or acquisition of the infrastructure and public improvements to be constructed as in connection with multiple planned master planned communities;
4. Review the Statement of Qualifications and approve engagement and Professional Services agreement with Precision Utilities, LLC to provide Water System Operations and Maintenance;
5. Review and approve Emergency Water Interconnect Agreement with Northwest Harris County Municipal Utility District No. 5;
6. Review and approve Order Adopting a Travel Expense Policy, Limit on Fees of Office and Procedures for Selection and Review of Consultants, Policies Concerning the Use of Management Information, Including the Formation of an Audit Committee, Establishment of an Investment Policy, Selection of a Fiscal Year-End and Certain Other Matters;
7. Hear report from the developer on the status of the development;
8. Hear engineer's report, review any needed plat approvals, pay applications or change orders under existing contracts, and if timely, take any necessary actions with respect to any plan or plat approvals, authorize any additional formal bidding for construction contracts for additional phases of development, subject to receipt of necessary approvals, review of bids received and recommendation letters from engineer as to award of contracts, award of contracts and authorize notice to proceed, authorize partial or final acceptance of any projects and action with regard to substantial completion or final completion of any on-going contracts, general discussions with regard to construction and bond services and take necessary action with respect thereto;
9. Review and approve Bookkeeping Report, including, without limitation, monthly financials, cash activity report, budget items, and related disbursements, wires, transfers and related payments, approve necessary fund transfers, and take further action with regard to any administrative bookkeeping items, including opening and closing of accounts, approval of new signature cards and such other bookkeeping and financial items as are recommended for approval by the District's bookkeepers.
10. Adjournment.

The Board of Directors may enter into Executive Session, if necessary and appropriate, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code Annotated, the Texas Open Meetings Act, on any matter that may come before the Board. No action, decision or vote on any subject or matter may be taken unless specifically listed on the agenda for this meeting.

EXECUTED this 26<sup>th</sup> day of September, 2024.



(DISTRICT SEAL)

EAST LAKE HOUSTON  
MANAGEMENT DISTRICT

A handwritten signature in blue ink, which appears to read 'Ross S. Martin', is written over a horizontal line.

Ross S. Martin  
Winstead PC  
Attorneys for the District