

## **PALO PINTO COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1**

**TO: THE BOARD OF DIRECTORS OF PALO PINTO COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1 AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given pursuant to V.T.C.A., Government Code §551, that the Board of Directors of Palo Pinto County Water Control and Improvement District No. 1 will hold a special meeting Thursday, December 4, 2025, at 6:00 p.m. at 300 Throckmorton Street, Suite 1700, Fort Worth, Texas 76102 for the following purposes:

1. Public comments and communications;
2. Review and approve Minutes of August 28, 2025, Board meeting
3. Consider appointment of Director to fill vacancy on the Board, adopt Order related to same; confirm execution by newly-elected Director of Statement of Officer form and administer Oath of Office;
4. Consider review and approve an Amended District Information Form and authorize the filing thereof;
5. Consider review and acceptance of operator's report, hear update on wastewater system, and take any action necessary or appropriate, including authorizing or ratifying repair of District facilities;
6. Consider review and acceptance of engineer's report, and take any action necessary or appropriate;
  - a. Status of construction projects within the District;
  - b. Consider authorizing preparation of construction plans/specifications for water, sewer, drainage, paving and recreational facilities or repair/modification of existing facilities;
  - c. Consider approval/ratification of construction plans and specifications;
  - d. Consider approval/ratification of advertising for bids for contract(s);
  - e. Consider approval/ratification of award of construction contract(s);
  - f. Consider approval/ratification of contractor pay estimates, change orders and engineering fee statements;
  - g. Consider acceptance of certificate of completion; authorize final acceptance of facilities;
  - h. Consider approval/ratification of repair and/or maintenance of District facilities; and
  - i. Consider conveyance of facilities.
7. Review and approve bookkeeping report and report regarding sanitary sewer system billing and collections, adopt any necessary resolutions and approve signature cards relating to any new accounts, investment report, budget related matters, update listing of depositories, review tax collections, approve of engagement for preparation of annual financial report, and take further action on such matters as may be necessary with regard to bookkeeping matters;
8. Discuss tentative date for next meeting; and

9. Adjournment.

The Board of Directors may enter into Executive Session, if necessary and appropriate, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code Annotated, the Texas Open Meetings Act, on any matter that may come before the Board. No action, decision, or vote on any subject or matter may be taken unless specifically listed on the agenda for this meeting.

EXECUTED this 24<sup>th</sup> day of November, 2025.



PALO PINTO COUNTY WATER  
CONTROL AND IMPROVEMENT  
DISTRICT NO. 1

A handwritten signature in blue ink, appearing to read "Ross S. Martin", is written over a horizontal line.

Ross Martin, Attorney for the District