

**MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS**

THE STATE OF TEXAS §

COUNTY OF PALO PINTO §

PALO PINTO COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1 §

The Board of Directors (the “Board”) of Palo Pinto County Water Control and Improvement District No. 1 (the “District”) met in special session, open to the public, at 300 Throckmorton Street, Suite 1700, Fort Worth, Texas 76102, a designated meeting place of the District located outside the boundaries of the District, on Thursday, December 4, 2025, and the roll was called of the members of the Board to-wit:

Todd McCall	President
Melissa Wilson	Vice President
Dr. James Arthur Smith	Secretary
Mark Dannehl	Assistant Secretary
VACANT	Assistant Secretary

All members of the Board were present at the commencement of the meeting, thus constituting a quorum. Also present were Ms. Taylor Elliott, attorney, and Ms. Amy Bieber, paralegal, of Winstead PC; Mr. Zack Washburn of Washburn Construction Services (“Operator”); Mr. Jonathan Ireton of Westwood Professional Services (“Engineers”); Ms. Kerry Tovery of Dye & Tovery, LLC (“Bookkeeper”); and Mr. Bob Bourland, a member of the public.

The meeting was called to order at 6:06 p.m., and evidence was presented that public notice of such meeting had been given as required by law.

1. The Board called for public communications and comments. Hearing none, Director McCall moved that the Board close the public comment section of the meeting. Director Smith seconded said motion, which carried unanimously.

2. The Board next reviewed the Minutes from the August 28, 2025, Board of Directors meeting. Following a discussion, and upon motion by Director McCall, seconded by Director Wilson, and unanimously carried, the Board approved the minutes as presented.

3. The Board next considered the appointment of a Director to fill the vacancy on the Board. Ms. Elliott reported that Mr. Ric Hayward has submitted his resignation from the Board, and that Mr. Robert Bourland, a property owner within the District, has expressed his desire to serve on the Board of Directors and is qualified to be appointed to the Board. Following a discussion, Director McCall moved that the Board appoint Mr. Bourland to serve as Assistant Secretary for the remainder of the term expiring May 6, 2028; (ii) adopt an Order declaring the same; and (iii) acknowledge that the Oath of Office and Statement of Officer have

been administered to Mr. Bourland. Director Smith seconded said motion, which carried unanimously.

4. The Board next considered adoption of an Amended District Information Form, a copy of which is attached hereto as Exhibit "A". Following a discussion, Director McCall moved that the Board (i) approve the Amended District Information Form as presented; and (ii) authorize the District's legal counsel to record same with Palo Pinto County and the Texas Commission on Environmental Quality. Director Smith seconded said motion, which carried unanimously.

5. The Board next recognized Mr. Washburn, who updated the Board with regard to ongoing maintenance and operations within the District, reporting that a required repair will be completed on the wastewater treatment plant by the end of the month. No formal action was taken by the Board.

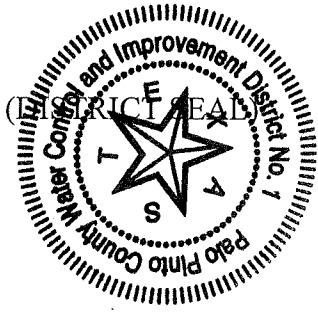
6. The Board next recognized Mr. Ireton, who updated the Board with regard to engineering within the District. No formal action was taken by the Board.

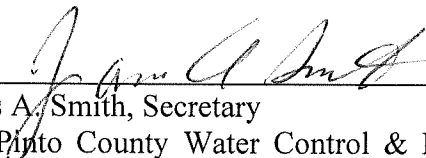
7. The Board next recognized Ms. Tovery, who presented to and reviewed with the Board a copy of the District's current bookkeeping report and sanitary sewer billing and collections report dated December 4, 2025, a copy of which is attached hereto as Exhibit "B". Following a discussion, Director McCall moved that the Board (i) approve the Bookkeeping report; (ii) authorize payment of bills as listed thereon; (iii) approve the sanitary sewer billing and collections report as presented; and (iv) approve the investment of funds as recommended by the District's Bookkeeper. Director Wilson seconded said motion, which carried unanimously.

There being no further business to conduct and upon motion by Director Smith, seconded by Director McCall and unanimously carried, the meeting was adjourned at 6:18 p.m. until further call.

*[Signature page follows]*

APPROVED AND ADOPTED this 15<sup>th</sup> day of January, 2026.



  
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James A. Smith, Secretary  
Palo Pinto County Water Control & Improvement  
District No. 1