

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

THE STATE OF TEXAS §
COUNTY OF KAUFMAN §
KAUFMAN COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-F §

The Board of Directors (the "Board") of Kaufman County Fresh Water Supply District No. 1-F (the "District") met in special session by audio conference, open to the public, on Friday, November 13, 2020 at 12:45 pm.

Ms. Sarah Landiak, attorney for the District, announced that the Meeting would be conducted by audio conference to mitigate the spread of COVID-19. Ms. Landiak stated that the Governor of the State of Texas has declared a state of disaster for all counties in the State of Texas. In accordance with said declaration, Ms. Landiak confirmed that Meeting participants would observe guidance provided by the Texas Attorney General's office to suspend certain requirements of the Texas Open Meetings Act. Mr. Martin next stated that (i) Notice of the Meeting was given in accordance with Chapter 551, Government Code, and Chapter 49, Texas Water Code; (ii) the Meeting was being conducted in a transparent and accessible manner; (iii) Meeting packets were distributed to all participants and made available to the public; and (iv) the Meeting would be recorded and available for electronic distribution upon request.

The roll was called of the members of Board to wit:

Chris Rutledge	President
Craig Teal	Vice President
Christina Cecil	Secretary
Jill Hale	Treasurer/Assistant Secretary
Joe Bittner	Assistant Secretary

All members of the Board were present at the commencement of the meeting with the exception of Director Rutledge, who entered later as noted below. Also participating were: Mr. RL Lemke, developer representative; Ms. Karena Hauter, P.E. of BGE Inc.; Mr. Cameron Robinson of Inframark; Ms. Kathleen Martinez of Dye & Toverly LLC ("D&T"); Ms. Sarah Landiak, attorney and Ms. Genny Lutzel, paralegal, each with Winstead PC.

1. Call to Order. The Meeting was called to order at 12:47 p.m., and the Board opened the meeting for public communication and comment. Hearing none, Director Cecil moved that the Board close the public communication and comment session of the meeting. Director Hale seconded said motion, which carried unanimously.

2. Minutes of August 11, 2020, Board Meeting. Following a discussion, Director Cecil moved that the Board approve the Minutes of the August 11, 2020, Board of Directors Meeting. Director Hale seconded said motion, which carried unanimously.

3. Order Adopting Rules for Procedures to Certify Results of Election. The Board deferred consideration of the matter.

4. Election Returns of November 3, 2020; Adopt Order. Ms. Landiak reviewed the election returns with the Board, noting that elector votes resulted in favor of all propositions on the November 3, 2020 ballot. Next, Ms. Landiak presented to and reviewed with the Board a copy of an Order Declaring Results and Canvassing Confirmation, Directors, Sanitary Sewer Power Election, Utility Bond Election, Utility Refunding Bond Election, Road Bond Election, Road Refunding Bond Election, and Maintenance Tax Election, a copy of which is attached hereto as Exhibit "A". Following a discussion, Director Cecil moved to adopt the Order as presented. Director Hale seconded said motion, which carried unanimously.

5. Statement of Office, Oaths of Office. Ms. Landiak noted completion of said forms by duly elected members of the Board. No formal action was taken by the Board.

6. Elect Officers. The Board deferred action on the matter.

7. Amended District Information Form. Ms. Landiak discussed the proposed amendments to the District Information Form, a copy of which is attached hereto as Exhibit "B". Following a discussion, Director Hale moved to approve same. Director Cecil seconded said motion, which carried unanimously.

8. Engineer Report. No formal report was heard.

9. Operator Report. No formal report was heard.


10. Developer Report. Mr. Lemke discussed the status of construction of a sanitary sewer interceptor line, and future roadway improvements within the Windmill Farms subdivision. No formal action was taken by the Board.

11. Bookkeeping Report. Ms. Martinez reviewed with the Board copies of a Bookkeeper's Report dated November 13, 2020, a copy of which is attached hereto as Exhibit "C". Following a discussion, Director Cecil moved that the Board (i) approve the bookkeeping report, (ii) authorize payment of bills presented by checks drawn on the District's accounts as listed thereon, and (iii) authorize Dye & Toverly, LLC, to disburse funds on behalf of the Board pursuant to Section 49.151, Texas Water Code. Director Bittner seconded said motion, which carried unanimously.

There being no further business to conduct, Director Cecil moved that the meeting be adjourned at 1:00 p.m. Director Hale seconded said motion, which carried unanimously. The Board adjourned until further call.

APPROVED AND ADOPTED this 20th day of January, 2022.




Secretary